

Elmbrook Employment Application

1750 Townline Road Traverse City MI 49696 231.392.9379 info@ElmbrookGolf.com

We are an equal opportunity employer

NOTE: If you feel that your civil rights would be violated by answering a question on this form, please omit the answer to that question

Thank you for taking time to fill out this application. If you have any questions do not hesitate to ask.

Today's Date _____ Your Name _____
FIRST M.I. LAST
Social Security number ____ - ____ - ____ Driver's License/ID Number _____ State _____
Address _____ City _____ State _____ Zip _____ e-mail _____
Phone _____ home / message / cell / pager (Circle one) How long at this address? ____ yrs ____ mos
Alternate phone _____ I have a dependable car for transportation to work Yes _____ No _____ Walk _____

Type of position desired _____ Full time ____ Part time ____ Temporary ____ How many hours/week desired? _____

If you like the job, how long would you expect to stay with our company _____ Hourly wage required? \$ _____

Please indicate the times you be available for work. (Add any clarifications below daily schedule)

MON _____ TUE _____ WED _____ THUR _____ FRI _____ SAT _____ SUN _____

Do you prefer a day, afternoon, or evening shift? _____ Any other schedule requests? _____

Do you know of any specific future dates that you would like not to be scheduled? _____

Are you 16 or older? _____ Are you 18 or older? _____ How soon would you be available to work? _____

Armed Forces History

US Armed Service? Yes _____ No _____ Branch of service? _____ From _____ to _____

General Information

List outside interests _____

Clubs, hobbies, sports, or activities. Need not list any interests which would indicate your religious or ethnic background.

Have you ever been convicted of a crime? Yes _____ No _____ If yes give full particulars including location _____

Do you have any reason that you should not be involved in selling alcoholic beverages or lottery games? Yes _____ No _____

What type of experience do you have that you feel may pertain to this job? _____

Have you ever been discharged from a position? Yes _____ No _____ If yes provide details _____

Please fill out page 2 of this application

Education

Type of School	School Name & Location (city, state)	Last grade completed	Did you graduate?
Grade School			
High School			
College			
Business/Trade School			
Special Training			

Employment History

Start with your last employer. Please provide full details for each job listed. May we request a reference from your current employer? Yes _____ No _____

Name of employer	Type of business	Starting Date	Ending Date	Your title and duties
Address Phone	Supervisor	Starting Pay	Ending Pay	Reason for leaving
City State Zip				
Name of employer	Type of business	Starting Date	Ending Date	Your title and duties
Address Phone	Supervisor	Starting Pay	Ending Pay	Reason for leaving
City State Zip				
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Address Phone	Supervisor	Starting Pay	Ending Pay	Reason for leaving
City State Zip				

Is this a complete list of your employment? Yes ___ No ___ Are we granted permission to check all information? Yes ___ No ___

Are there any of the above employers whom you do not wish us to contact? _____

We are an equal employment opportunity company. We are dedicated to a policy of non-discrimination in employment on any basis including race, creed, age, sex, religion, national origin, height, weight, marital status, or disability.

Briefly set forth why you desire employment with our company: _____

I certify that the information contained in this application is correct to the best of my knowledge and understand that deliberate falsification of this information is grounds for dismissal in accordance with this company's policy. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. As an employee of this company I will be an at will employee, and may be discharged from my position at any time for any reason. I agree to submit to an alcohol or controlled substance test prior to, or any time, during my employment with the company. **I have read and fully understand and agree to the proceeding statements.**

Signed _____ Date _____

Submit application:

email: info@elmbrookgolf.com fax: 231.946.1753 mail: 1750 Townline Road Traverse City MI 49696